

MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY BOARD MEETING
January 11, 2018

H. Banquer called the meeting to order at approximately 2:00pm on Thursday, January 11, 2018 at the St. John the Baptist Parish Council Chambers, LaPlace LA.

Members present were: H. Banquer, C. Fauchaux, B. Warren, R. Lemons and R. LeBlanc thus a quorum was achieved. Also present were E. Jackson-Martin (Transdev), S. Van Sickle (Transdev), D. Breun (Transdev), L. Andrews (Solutient) and C. Ash (Solutient). R. Members not present included R. Drexel.

H. Banquer and the other Board members expressed their sentiments regarding the passing of B. Petit.

H. Banquer asked all board members to review the minutes from the December 14, 2017 Budget Hearing. It was moved to accept by B. Warren and seconded by C. Fauchaux. Motion carried unanimously.

H. Banquer asked all board members to review the minutes from the December 14, 2017 board meeting. It was moved to accept by C. Fauchaux and seconded by B. Warren. Motion carried unanimously.

E. Jackson-Martin presented Transdev's Operations Report for December 2017. The number of passengers transported was 1,467. The daily average was 58.68 riders. Average scheduled trips per hour was 1.46. The on-time rate was 98.5%. Revenue collected was \$2,903 and 28 vouchers. There were 18,522 miles traveled at an average cost of \$5.00 per mile. Average miles per trip was 12.62. The ADA denial rate was 0%. Vehicles 1301-1302 and 1304-1305 are now inactive.

L. Andrews presented the December Secretary/Treasurer's Report. Profit and Loss for 2017 is negative \$61,698.76. Profit and Loss from inception through December 2017 shows a net income of \$257,244.16. Total Equity & Liabilities as of December 31, 2017, was \$456,436.30. The Statement of Cash Flows shows total cash as of December 31, 2017, and inception through December 31, 2017 to be \$150,733.18. R. Lemons requested footnotes to the financial reports regarding significant losses and funds that are expected but have not yet been received.

H. Banquer requested a motion approving the Secretary/Treasurer's Report. It was moved by R. LeBlanc and seconded by C. Fauchaux. Motion carried unanimously.

L. Andrews listed the following checks for accounts payable: The Solutient Corporation, Invoice No. 10753 (December 2017 Services), \$5,770.06, Check No. 1083; Transdev, Invoice No. 1101-2018 (December 2017 Services), \$92,700.00, Check No. 1084; Port Arthur Newsmedia, Invoice No. 91750/1217 (October 2017 minutes; December 2017 meeting notice; grant application notice; and November 2017 minutes), \$226.42, Check No. 101085.

H. Banquer requested a motion for approval of the accounts payable. Approval of the accounts payable was moved by R. LeBlanc and seconded by B. Warren. Motion carried unanimously.

C. Ash discussed the Collateralization Report, showing that any funding over the amount of \$250,000 has been insured. No collateralization report was included in the packet as the funding did not meet the threshold in December.

E. Jackson-Martin presented the pass program selection. B. Jackson was selected.

S. Van Sickle presented the extra hour of service performance review. The 5:00-5:30am time slot continues to rank as one of the top three most popular time slots during weekday service.

S. Van Sickle discussed the Saturday service performance review. Saturday service remained steady in December with a total of 162 total rides.

H. Banquer requested a motion to elect a Board Chairman and recommended C. Fauchaux. No other nominations were received. B. Warren seconded.

L. Andrews discussed the need for a third bank signatory. Following discussion, R. Lemons offered to be the third signatory.

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C. Faucheux asked for a motion to accept Resolution #01-2018 designating R. Lemons to serve as a signatory of the Board of Commissioners of the River Parishes Transit Authority. It was moved by H. Banquer and seconded by R. LeBlanc. Motion carried unanimously.

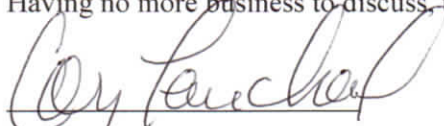
D. Breun discussed the pricing options within the proposal and discussion ensued regarding performance bonds and contract language.

C. Faucheux asked for a motion to change the draft contract wording to state that no performance bond is required and to reflect the new rates. It was moved by H. Banquer and seconded by R. Lemons. Motion carried unanimously.

C. Faucheux asked for a motion to approve Resolution #02-2018 adopting the Operations and Grants Management Contract with Transdev. It was moved by H. Banquer and seconded by R. Lemons. Motion carried unanimously.

C. Faucheux asked for a motion to adjourn. It was moved by R. LeBlanc and seconded by H. Banquer. Motion carried unanimously.

Having no more business to discuss, the meeting was adjourned at approximately 3:00pm.



Corey Faucheux, Chairperson

2-22-18

Date